



## SECTION I: DEMOGRAPHICS

PARISH NAME: \_\_\_\_\_

CITY: \_\_\_\_\_

I.D. #: \_\_\_\_\_

**INSTRUCTIONS:** All parishes, missions, and faith communities should complete this section. For assistance contact Mary Beth Celio, Director of Research, at (206) 382-4272 or (800) 327-5295 or e-mail [MaryBethC@seattlearch.org](mailto:MaryBethC@seattlearch.org).

### A. PARISH SACRAMENTAL DATA

SACRAMENTS OF INITIATION	INFANTS UNDER 1 YEAR	INFANTS 12 TO 24 MONTHS	CHILDREN 2 TO 6	YOUTH 7 TO 18	ADULTS	TOTAL
1. <b>Baptisms</b> (Including conditional Baptisms)						
2. <b>Professions of Faith</b> (Reception into the Church of those baptized in another Christian faith community)						
3. <b>First Communion</b> (Children at the traditional age as well as youth and adults receiving First Communion at the time of Baptism or Profession of Faith or at another time)						
4. <b>Confirmation</b>						
a. Those confirmed at a time <u>other than</u> at Baptism or Profession of Faith (usually by the Archbishop or Bishop)						
b. Those confirmed at the time of Baptism or Profession of Faith (usually by the pastor)						
c. Those confirmed at a time other than Baptism or Profession of Faith by a priest with delegation from the Archbishop						

5. RACE/ETHNICITY OF INFANTS BAPTIZED IN PARISH	INFANTS UNDER 1 YEAR	INFANTS 12 TO 24 MONTHS
African American/Black/African (including Ethiopian and Eritrean)		
American Indian/Native American/Alaskan Native		
Asian (Japanese, Chinese)		
Caucasian/White		
East Indian		
Filipino		
Hispanic/Latino		
Korean		
Pacific Islander (Samoan, Guamanian, etc.)		
Southeast Asian (Vietnamese, Hmong, Lao, Thai, etc.)		
Multi-Racial		
Both parents of unknown race/ethnicity		

FUNERAL SERVICES/SERVICES FOR THE DEAD	INFANTS UNDER 1 YEAR	INFANTS 12 TO 24 MONTHS	CHILDREN 2 TO 6	YOUTH 7 TO 18	ADULTS	TOTAL
6. Number of funeral services by age group						
7. Of the <b>TOTAL</b> funerals or services for the dead listed in #6 above:			BODY PRESENT	CREMATED REMAINS	NO REMAINS	UNKNOWN
a. How many of the services included Mass in the parish church?						
b. How many of the services were held in the parish church without a Mass?						
c. How many of the services were held <u>only</u> at a funeral home, cemetery, or other location without a service in the parish church?						
d. How many of the services were conducted by a permanent deacon as the primary presider?						

8. SACRAMENT OF THE SICK	NUMBER OF SERVICES	TOTALS
a. <b>Communal</b> anointings in parish church:		estimated # per <u>service</u>
b. <b>Communal</b> anointings somewhere other than in parish church:		estimated # per <u>service</u>
c. <b>Individual</b> anointings:		

9. PENANCE	NUMBERS OF HOURS/TIMES OFFERED	ESTIMATED # OF THOSE RECEIVING THE SACRAMENT
a. Form #1 (Individual confessions)	<u>hours per month</u>	per <u>month</u>
b. Form #2 (Communal preparation service followed by individual confession)	<u>times per year</u>	per <u>service</u>
c. Form #3 (Communal preparation service followed by general absolution)	<u>times per year</u>	per <u>service</u>
d. Sacrament of Penance offered as part of a retreat, mission, school class or other gathering	<u>times per year</u>	per <u>service</u>

10. MARRIAGES	BOTH CATHOLICS	CATHOLIC + OTHER CHRISTIAN	CATHOLIC + NON-CHRISTIAN	TOTAL
Number of marriages by religion of spouses:				
a. Of the marriages listed above, how many were <b>convalidations</b> ?				
b. Of the marriages listed about, how many were <b>radical sanations</b> (i.e., convalidation without renewal of consent)?				
c. How many couples did the parish <b>prepare</b> for weddings that took place in another parish in the Archdiocese of Seattle or in another diocese?				
d. How many couples were <b>married</b> in the parish who were prepared for marriage in another parish in the Archdiocese or in another diocese?				

e. Of the marriages listed above, how many were witnessed by a permanent deacon without the presence of a priest?	
f. How many of the marriages reported above took place at a location other than the parish church (e.g., a chapel or other space) but registered in this parish?	

**B. PARISH MEMBERSHIP**

PARISH MEMBERSHIP AND CONTRIBUTIONS	
1. Registered households/families in the parish (A household is defined as an individual or group of related individuals living at the same address.) (Available from 'Family Count' on the Family Reports screen in list of reports in PDS.)	
2. Number of persons who are <u>included</u> in households/families on the parish register (i.e., count or estimate the number of individuals who make up the households reported above, including children living at home.) (Available from 'Member Count' on the Member Report screen in list of reports in PDS.)	
3. Number of households/families who received envelopes in the last fiscal year. (Available from 'Export to Envelope Companies' on the Family Reports screen in PDS.)	
4. Number of <b>contributing families</b> in the past year. (In PDS Census, go to 'Contributions,' then 'Reports,' then 'Financial Analysis Reports,' then 'Goal Statistics,' and then choose the dates for the fiscal year.)	
5. Number of families who signed a <b>financial pledge</b> to the parish. (Available from the same report described in #4 above.)	
6. Number of "notices of contributions received" that were sent out at the end of the 2015 tax year. (Available from the 'Tax Reports' on the Contributions screen in PDS: "Number of tax substantiation letters sent in January of this year.")	

**C. LITURGIES**

MASSES CELEBRATED IN THE PARISH OR MISSION	MASSES IN ENGLISH	MASSES IN OTHER LANGUAGES	LANGUAGES USED (PLEASE SPECIFY)
1. Number of regularly scheduled Masses each <b>weekend as of 5/31/17</b>			
2. Total number of regularly scheduled <b>weekday</b> Masses <b>each week</b> (Monday through Friday, and Saturday before noon)			
3. Estimate of the average <b>weekday</b> Mass attendance (per day)?			

EUCCHARISTIC ADORATION: How many hours of Eucharistic Adoration (if any) are scheduled in a <u>typical week</u> in the parish other than on First Fridays or special occasions?	
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QUINCE AÑOS (QUINCEAÑERA): How many celebrations were held in the parish/mission?	
THREE-YEAR-OLD BLESSINGS: How many celebrations were held in the parish/mission?	

LITURGICAL MINISTRIES	NUMBER SERVING IN THIS ROLE IN THE PAST YEAR
1. Eucharistic Ministers	

LITURGICAL MINISTRIES	NUMBER SERVING IN THIS ROLE IN THE PAST YEAR
2. Lectors	
3. Altar Servers	
4. Cantors	
5. Masters of Ceremony	
6. Ushers/Hospitality ministers	
7. Choirs	
8. Choir members in all choirs	
9. Sacristans	
10. Church environment ministers	
11. Lay Word and Communion presiders	
12. Other liturgical ministry	

**D. RELIGIOUS EDUCATION AND FORMATION: Children, Youth, Adults, and Families**

In the Catechist/Aide table below, **please provide a total unduplicated count of catechists** who worked with any of the religious education/formation programs in the past year. Please specify the number who were paid and the number who were volunteers. **Please count each paid and each volunteer catechist only once.**

CATECHISTS AND CLASSROOM AIDES FOR RELIGIOUS EDUCATION/FORMATION PROGRAMS	PAID	VOLUNTEER	UNDUPLICATED TOTAL
a. Director, supervisor or coordinator of religious education/formation			
b. Catechist with direct responsibility for teaching			
c. Classroom aide or other adult involved in a non-teaching support role			

In the Participants table below, please estimate the number of participants in each religious education or formation program during the past year.

- **Please provide the total unduplicated count of participants** in each program. E.g., a child who participated in both the Grades 1-3 program and a summer program and the family catechetical program would be counted only once in the grade appropriate program.
- A child or youth prepared for baptism/reception through RCIA should be included in the grade-level report. I.e., a 4<sup>th</sup> grader who is participating in an RCIC program would be included on the line "Grades 4-6" whether or not he/she also participated in other formation programs/activities.
- Please identify all languages in which a particular program is offered (including English) and enter the unduplicated number participating in each language program. The last column (**Total**) should include all unduplicated participants across all languages

PARTICIPANTS BY GRADE OR PROGRAM FOCUS	LANGUAGE	LANGUAGE	LANGUAGE	TOTAL UNDUPLICATED PARTICIPANTS (ALL LANGUAGES)
	ENGLISH			
Preschool – K Including participation in Children’s Liturgy of the Word				

Grades 1-3 Including preparation for First Communion and/or First Penance				
Grades 4-6				
Grades 7-8 Including students participating in youth groups				
Grades 9-12 Including Confirmation preparation and/or youth groups				
Religious education/formation for physically/developmentally disabled children				
Rite of Christian Initiation for Children (RCIC) or Preparation for Reception into the Church (Include all participants, even if they were not baptized/received into the Church)				
Rite of Christian Initiation for Adults (RCIA) or Preparation for Reception into the Church (Include all participants, even if they were not baptized/received into the Church)				
Family or intergenerational catechetical program (Include only individuals who did not participate in other programs above)				
Young adult education or formation opportunities offered by the parish				
Adult education/formation opportunities E.g., classes, workshops, retreats				

**E. INDEPENDENT CONTRACTORS AND PARISH STAFF NOT IN ULTI PRO**

Employees who are members of religious orders are not paid through UltiPro, as well as some other employees and independent contractors. Please provide information below or on a separate sheet about any paid staff members who are not in UltiPro, along with all independent contractors who serve the parish on a regular basis. Include the employee’s name, job title, church status (Priest, Deacon, Sister, Brother, Lay person), sex, and the average hours a week for which this person was paid.

NAME OF NON-ULTI PRO EMPLOYEE OR INDEPENDENT CONTRACTOR	JOB TITLE	CHURCH STATUS*	SEX	PAID HOURS/ WEEK

\*Priest, deacon, woman religious, lay person.

**F. PARISH COUNCILS, PROGRAMS, AND CONTACTS**

Please provide information in Section 1 below only for councils, commissions and programs that are **currently operating** in your parish. For each of the councils/commissions listed under Section 1 below, please

- (1) Check the box in front of any council or commission that is currently active in the parish,
- (2) Indicate how many members the council/commission had this past year, and
- (3) Provide the name and e-mail address for the current chairperson of that council/commission.

1. COUNCILS/COMMISSIONS	NUMBER OF MEMBERS	NAME AND E-MAIL ADDRESS OF <u>CURRENT CHAIRPERSON</u>
<input type="checkbox"/> Parish Pastoral Council		
<input type="checkbox"/> Finance Council		
<input type="checkbox"/> Religious Ed Commission		
<input type="checkbox"/> School Commission		
<input type="checkbox"/> Liturgy Commission		
<input type="checkbox"/> Social Justice Commission		
<input type="checkbox"/> Stewardship Commission		
<input type="checkbox"/> Hispanic Commission		
<input type="checkbox"/> Ecumenical/Interfaith Comm.		

OTHER COMMISSIONS/COMMITTEES, INCLUDING OTHER CULTURAL COMMISSIONS (PLEASE LIST BELOW):		
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		

In Section 2 below, please provide information on programs that are **currently operating** in your parish, even if the program is not sponsored, supervised or directed by the parish.

- If the program, service or group operates in a language in addition to or other than English, please specify the language and indicate whether the program is only offered in that language (e.g., “Korean only”).
- Please indicate whether the program is overseen, directed or otherwise supervised by a member of the parish staff (S) or by a volunteer (V).
- Also, please provide the name of the contact person in the parish and either an e-mail address or phone number for **every** contact person.
- If a program, service or group that is operating in the parish is not listed below, lines are provided at the end of this section to provide such information.
- Finally, please indicate whether the program, service or group is being offered in cooperation with some other parish, agency or organization such as a neighboring parish, Catholic Community Services, Cabrini Ministries, a local interfaith group, etc.

2. PROGRAM/SERVICE/GROUP	LANGUAGE IN ADDITION TO ENGLISH	DIRECTION BY STAFF (S) OR VOLUNTEER (V)	NAME AND E-MAIL ADDRESS OR PHONE NUMBER OF CONTACT PERSON	IN COOPERATION WITH AGENCY/ORGANIZATION
<b>Faith Formation</b>				
<input type="checkbox"/> Adult faith formation programs				
<input type="checkbox"/> Bible Study				
<input type="checkbox"/> Family/intergeneration religious education program				
<input type="checkbox"/> Religious education for children				

2. PROGRAM/SERVICE/GROUP	LANGUAGE IN ADDITION TO ENGLISH	DIRECTION BY STAFF (S) OR VOLUNTEER (V)	NAME AND E-MAIL ADDRESS OR PHONE NUMBER OF CONTACT PERSON	IN COOPERATION WITH AGENCY/ORGANIZATION
<input type="checkbox"/> Returning Catholics/Welcome Back program				
<input type="checkbox"/> Other faith formation program <i>(Please provide program name and contact in "contact" column.)</i>				
<b>Sacramental Preparation Programs</b>				
<input type="checkbox"/> Confirmation preparation				
<input type="checkbox"/> First Communion preparation				
<input type="checkbox"/> First Penance preparation				
<input type="checkbox"/> Infant Baptism preparation				
<input type="checkbox"/> Marriage preparation				
<input type="checkbox"/> RCIA (Rite of Christian Initiation or Adults)				
<input type="checkbox"/> RCIC (Rite of Christian Initiation for Children)				
<input type="checkbox"/> Other sacramental preparation program <i>(Please provide program name and contact in "contact" column.)</i>				
<b>Pastoral Ministries</b>				
<input type="checkbox"/> Divorced ministry				
<input type="checkbox"/> Family life				
<input type="checkbox"/> Grief ministry				
<input type="checkbox"/> LifeTeen				
<input type="checkbox"/> Marriage support				
<input type="checkbox"/> Men's group				
<input type="checkbox"/> New parishioner welcoming program				
<input type="checkbox"/> Senior/elderly ministry				
<input type="checkbox"/> Singles ministry				
<input type="checkbox"/> Small faith communities				
<input type="checkbox"/> Women's group				
<input type="checkbox"/> Young adult ministry				
<input type="checkbox"/> Youth ministry				

2. PROGRAM/SERVICE/GROUP	LANGUAGE IN ADDITION TO ENGLISH	DIRECTION BY STAFF (S) OR VOLUNTEER (V)	NAME AND E-MAIL ADDRESS OR PHONE NUMBER OF CONTACT PERSON	IN COOPERATION WITH AGENCY/ORGANIZATION
<input type="checkbox"/> Other pastoral ministry ( <i>Please provide ministry name and contact in "contact" column.</i> )				
<b>Outreach/Social Justice</b> <i>(Please check with your parish's Missions Office contact for social ministry/justice/outreach for information on volunteer ministries.)</i>				
<input type="checkbox"/> Alcoholics Anonymous, NA, etc.				
<input type="checkbox"/> St. Vincent de Paul Society				
<input type="checkbox"/> Food bank/pantry from which food is distributed onsite				
<input type="checkbox"/> Food drive (in the absence of a parish-based food bank or pantry)				
<input type="checkbox"/> Thrift store operated by the parish				
<input type="checkbox"/> Clothing drive				
<input type="checkbox"/> Back to School drive				
<input type="checkbox"/> Giving Tree/Christmas gifting				
<input type="checkbox"/> Blood drive				
<input type="checkbox"/> Parish garden or produce collection				
<input type="checkbox"/> Soup kitchen/meal program onsite				
<input type="checkbox"/> Meal program off-site				
<input type="checkbox"/> Overnight shelter program				
<input type="checkbox"/> Homelessness outreach				
<input type="checkbox"/> Housing program (onsite shelter or volunteer program)				
<input type="checkbox"/> Safe Place site (for youth)				
<input type="checkbox"/> Jail/prison ministry				
<input type="checkbox"/> Hospital/nursing home/homebound visitation				
<input type="checkbox"/> Parish nurse program or other health-wellness program				
<input type="checkbox"/> Mental health support/ministry				
<input type="checkbox"/> Individual or family counseling				
<input type="checkbox"/> English as a Second Language classes				
<input type="checkbox"/> Refugee/migrant resettlement				



2. PROGRAM/SERVICE/GROUP	LANGUAGE IN ADDITION TO ENGLISH	DIRECTION BY STAFF (S) OR VOLUNTEER (V)	NAME AND E-MAIL ADDRESS OR PHONE NUMBER OF CONTACT PERSON	IN COOPERATION WITH AGENCY/ORGANIZATION
<input type="checkbox"/> Immigration/refugee assistance				
<input type="checkbox"/> Job skills training or mentoring				
<input type="checkbox"/> Voter registration				
<input type="checkbox"/> Catholic Advocacy Day in Olympia				
<input type="checkbox"/> Other legislative advocacy ( <i>Please provide program name and contact in "contact" column.</i> )				
<input type="checkbox"/> Dialogue for Justice				
<input type="checkbox"/> Day of Service				
<input type="checkbox"/> Immersion or service trips for youth				
<input type="checkbox"/> Immersion or service trips for adults				
<input type="checkbox"/> Respect Life program				
<input type="checkbox"/> March for Life in Olympia				
<input type="checkbox"/> PREPARES program				
<input type="checkbox"/> Gabriel Project				
<input type="checkbox"/> Baby Corner				
<input type="checkbox"/> Other pregnancy/parenting assistance program ( <i>Please provide program name and contact in "contact" column.</i> )				
<input type="checkbox"/> Pax Christi				
<input type="checkbox"/> Rice Bowl Lenten Program				
<input type="checkbox"/> Sister parish/ twinning with other parish, school, etc. (Does NOT include mission attached to the parish)				
<input type="checkbox"/> Tutoring				
<input type="checkbox"/> Volunteer Chore Ministry				
<input type="checkbox"/> Ecology/environment program				
<input type="checkbox"/> Other social justice ministry ( <i>Please provide ministry name and contact in "contact" column.</i> )				
<b>Public Lay Associations</b>				
<input type="checkbox"/> Catholic Daughters of America (CDA)				

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<input type="checkbox"/> Catholic Charismatic Renewal				
<input type="checkbox"/> Communion and Liberation				
<input type="checkbox"/> Couples for Christian Foundation for Family and Life				
<input type="checkbox"/> Cursillo Movement				
<input type="checkbox"/> Holy Names Society				
<input type="checkbox"/> Knights of Columbus				
<input type="checkbox"/> Knights/Ladies of Peter Claver				
<input type="checkbox"/> Legion of Mary				
<input type="checkbox"/> Marriage Encounter Worldwide				
<input type="checkbox"/> Militia of the Immaculata				
<input type="checkbox"/> Totus Tuus				
<input type="checkbox"/> Other public lay association <i>(Please provide association name and contact in the "contact" column.)</i>				
<b>Secular Institutes (located in the parish)</b>				
<input type="checkbox"/> Lay Carmelites of the Order of Ancient Observance				
<input type="checkbox"/> Oblates of St. Benedict of St. Martin's Abbey				
<input type="checkbox"/> St. Francis de Sales Association				
<input type="checkbox"/> Secular Franciscan Order				
<input type="checkbox"/> Secular Order of Discalced Carmelites				
<input type="checkbox"/> Sovereign Military Hospitaller of St. John of Jerusalem, Rhodes and Malta				
<input type="checkbox"/> Other secular institute <i>(Please provide institute name and contact in "contact" column.)</i>				
<b>Other Programs or Ministries</b>				
<input type="checkbox"/> Altar Guild				
<input type="checkbox"/> Annual Catholic Appeal				
<input type="checkbox"/> Boy Scouts/Girl Scouts				

2. PROGRAM/SERVICE/GROUP	LANGUAGE IN ADDITION TO ENGLISH	DIRECTION BY STAFF (S) OR VOLUNTEER (V)	NAME AND E-MAIL ADDRESS OR PHONE NUMBER OF CONTACT PERSON	IN COOPERATION WITH AGENCY/ORGANIZATION
<input type="checkbox"/> Other youth camping/activities programs				
<input type="checkbox"/> Eucharistic Adoration				
<input type="checkbox"/> Parish archives				
<input type="checkbox"/> Parish bulletin/newsletter				
<input type="checkbox"/> Parish library				

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OTHER PARISH ORGANIZATIONS (PLEASE DESCRIBE ON LINES BELOW):				