



Parish Human Resources Policies

Agreement Form

My signature below certifies that I have been provided information on how to access the Parish Human Resources policies via the Archdiocesan website/Human Resources/Manager's Toolkit/Policies. I agree that I will read the policies in order to be informed about them and I will abide by them. If I do not have access to a computer, I understand that I can request a printed copy of the policies from my parish. I will ask my pastor, priest administrator, appointed pastoral leader, or his or her delegate, if I have any questions regarding any of the information contained in these human resources policies.

I understand that the purpose of these policies is to educate employees about the human resources policies of the Archdiocese of Seattle. This is not an employment contract.

I understand that these policies represent the current human resources policies and benefits; the Archdiocese of Seattle reserves the right to change these policies at any time without prior notification to employees.

I understand that this signed agreement will be maintained in my personnel file.

\_\_\_\_\_  
*Employee Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Employee Printed Name*

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