The Archdiocese of Seattle purchases accident medical insurance that is intended to cover costs not covered by your primary health insurance carrier. You are eligible to file a claim for accidents involving your child that occurred during a school-related activity. **What/who is covered?**

All registered students in grades Pre-K through 12 during school time and school activities. Coverage also includes all Pre-K through 12 interscholastic athletes (including CYO participants) of the Accountholder for whom premium has been paid. Coverage also extends to Youth Ministry, Resident and Day Campers, Family Campers, and Environmental Education activities.

1. **BMI Benefits Accident/Injury Claim Form**: Part 1A must be completed and signed by the school. Be sure to include the name of the school/parish in section 1A. All other sections must be completed by the parent/guardian. If you are employed, but do not have insurance, please state "NO INSURANCE" and provide us with a statement from your employer noting that the claimant has no insurance. Otherwise, our office may submit an insurance questionnaire to your employer to be used as verification of no dependent coverage.

2. **You must attach copies of your primary carrier’s Explanation of Benefits (EOB) and all itemized medical bills (known as HCFA’s, UB-04’s or UB-92’s).** The itemized medical bills should show the ICD-9 and CPT codes for the services provided, as well as other necessary information for insurance processing. Balance due statements are not itemized bills.

3. If you have already paid the medical service provider and wish to be reimbursed directly, please attach a paid receipt or statement that verifies the payment along with the itemized bills and primary EOBs.

4. Submit the completed claim form, itemized bills and primary insurance Explanation of Benefits to BMI Benefits, LLC. Claims can be submitted via mail or fax.

*The claims administrator for the policy is BMI Benefits, LLC. BMI is the company on behalf of the insurance carrier that processes and pays the medical claims. All direct claims submission and claim status questions should be addressed to BMI Benefits.*

5. You may contact BMI Benefits at 800-445-3126 to discuss your claim. Please be aware that settlement of your claim may take several weeks to process. When contacting BMI Benefits, please have your claim form available to ensure prompt assistance.