

Annual Campaigns Office

Archdiocese of Seattle
710 9th Ave
Seattle, WA 98104

(206) 382-4271 or (866) 381-2033

Email: [lenneah.spangler@seattlearch.org](mailto: lenneah.spangler@seattlearch.org)

To: **2019 Rice Bowl Garden** Grant Recipients

Re: Report on use of 2019 Rice Bowl Grant Funds – **Deadline date: April 17, 2020**

The 2019 *Guidelines* for Catholic Relief Services RICE BOWL grant applications stated that organizations receiving grants need to submit a simple written report.

We ask that you please submit your report, one page in length or by using the following *Report Form for Use of 2019 Grant Funds*, explaining how the money was used and the approximate number of persons served with the grant.

Please note, as your grant letter stated, that possible grant requests in 2020 may not be considered if this report is not returned. *If you are **not** applying for a 2020 Rice Bowl grant, we still need to have a report from your organization.*

If you are re-applying this year, please return the 2019 report with your completed 2020 Rice Bowl grant application by April 17, 2020.

Thank you!



Report Form: use of 2019 Rice Bowl grant funds
Deadline: April 17, 2020

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Name of Parish, School or Organization: _____

Name of Program or Project (if different from above): _____

Mailing Address: _____

City: _____ **Zip:** _____ **Daytime Phone:** (____) _____ - _____

Contact Person: _____ **Position/Title:** _____

E-Mail Address: _____

Website Address (if you have one): _____

1. How did you use the Catholic Relief Services RICE BOWL grant?

Ex: "Funds from the 2019 grant were used to buy tools, seeds, fertilizer and for the water bill."

2. Approximately how many people did your group serve in the last year?

Ex: "We estimate 30 households received fresh produce."

3. Please feel free to include photos or stories with this report, by e-mail or mail, that could be used in our publicity, with your permission.

Thank you!