

## Annual Campaigns Office

Archdiocese of Seattle  
710 9<sup>th</sup> Ave  
Seattle, WA 98104

(206) 382-4271 or (866) 381-2033

Email: [lenneah.spangler@seattlearch.org](mailto: lenneah.spangler@seattlearch.org)

To: **2019** Rice Bowl Grant Recipients

Re: Report on use of 2019 Rice Bowl Grant Funds – **Deadline date: May 15, 2020**

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The 2019 *Guidelines* for Catholic Relief Services RICE BOWL grant applications stated that organizations receiving grants need to submit a simple written report.

We ask that you please submit your report, one page in length or by using the following *Report Form for Use of 2019 Grant Funds*, explaining how the money was used and the approximate number of persons served with the grant.

**Please note, as your grant letter stated, that possible grant requests in 2020 may not be considered if this report is not returned.** *If you are **not** applying for a 2020 Rice Bowl grant, we still need to have a report from your organization.*

**If you are re-applying this year, please return the 2019 report with your completed 2020 Rice Bowl grant application by May 15, 2020.**

Thank you!



**Report Form: use of 2019 Rice Bowl grant funds**  
**Deadline: May 15, 2020**

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**Name of Parish, School or Organization:** \_\_\_\_\_

**Name of Program or Project (if different from above):** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **Daytime Phone:** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**Contact Person:** \_\_\_\_\_ **Position/Title:** \_\_\_\_\_

**E-Mail Address:** \_\_\_\_\_

**Website Address (if you have one):** \_\_\_\_\_

**1. How did you use the Catholic Relief Services RICE BOWL grant?**

*Ex: "Funds from the 2019 grant were used to purchase shelter snacks and infant formula."*

**2. Approximately how many people did your group serve in the last year?**

*Ex: "We estimate 75 households received grocery store vouchers."*

**3. Please feel free to include photos or stories with this report, by e-mail or mail, that could be used in our publicity, with your permission.**

***Thank you!***