

Business (Disaster) Recovery Plan

Our parishes might face a financial disasters in the wake of a natural disaster, such as an earthquake, tsunami, floods, fires, windstorms, and perhaps other natural events, an epidemic (avian flu has been mentioned; something that could mirror the Spanish influenza of a century ago) during which people might not be able to gather together; or a human made financial disaster such as an embezzlement or _____

Prevent, Prepare & Plan,

Facilities

-work with the Archdiocesan Property and Construction office to make sure your facilities are ship-shape.

-identify an alternate location for where Mass could be celebrated. Locations might be different short term versus long term. (Your ability to gather to celebrate Mass is connected to your ability to receive donations from many of your parishioners.)

-identify another location where the parish office and office staff can operate from.

Information Technology

- Make sure regularly (weekly?) backed up data is stored off site
- Figure out a plan for how staff (at least exempt staff) can work with each other from 'remote' locations if for some reason they can't work at the parish office.

Financial

-identify what parish operations (and expenses) might need to be put on hold until finances recover.

Community

-consider what your parish will do if the local community looks towards, or asks, your parish to help with community disaster recovery (either a facility for staging recovery operations, or assisting those who need help in the community).

The Catholic Schools Department also has some resources to help Schools prepare for a disaster.

Remind parish employees, and encourage your parishioners, to have their own at home disaster planning in place.

Make sure your parish employees have emergency kits available at their work station.

Embezzlement ? Other man made disaster ?? (what about a violent incident?) Pastor or key staff suddenly being unable to do their job . . ???